



Meeting: Joint Commissioning Management Board

Date: 19th September 2019

Time: 9.30 -11am

Location: Room 413, Civic Building, Waterdale, Doncaster, DN1 3BU

Attendees

Damian Allen – Chief Exec Doncaster Council (alternate Chair)	Jackie Pederson - Chief Officer Doncaster CCG (Chair)	Phil Holmes - Director of People – Doncaster Council
Anthony Fitzgerald - Director of Strategy & Delivery Doncaster CCG	Cath Doman - Director of Health & Social Care Transformation	Hayley Tingle - Chief Financial Officer Doncaster CCG
Rupert Suckling – Director of Public Health	Dr David Crichton – Clinical Chair Doncaster CCG	Andrew Russell – Chief Nurse Doncaster CCG
Lee Golze – Head of Business Transformation & Strategic Commissioning Doncaster Council	Linda Tully – Lay Person	Denise Bann – Strategic Lead Commissioning Doncaster Council
Amy Coggan – Head of Performance and Intelligence Doncaster CCG – for agenda item 5	Stephen Emmerson – Head of Strategy and Delivery – Doncaster CCG – for agenda item 9	Doug Wright – shadowing Anthony Fitzgerald

Gill Parker – note taker

Apologies

CLlr Rachael Blake – Portfolio Holder Doncaster Council	Faye Tyas – Assistant Director of Finance and Chief Financial Officer Doncaster Council	Leanne Hornsby – Assistant Director Commissioning and Business Development Doncaster Council
Riana Nelson Director of Learning, Opportunities and Skills Doncaster Council		

Item	Discussion/Comments	Action
1	<u>Welcome, introductions and apologies</u> Introductions were made around the table and apologies received as per above.	
2	<u>Minutes of the previous meeting and matters arising</u> David referred to an error on page one item two of the JCMB minutes from 9 th May 2019, with reference being made to the Chair of the Joint CCGs. This should have said the Chair of Joint Overview and Scrutiny. Gill to amend and share the minutes. Action Log Update Item 79 – Hayley informed the CCG figures were to be collated with the Council figures next week – item to remain open. Item 82 – Hayley to provide an update. Item to remain open.	GP



	<p>Item 85 – Andrew and Cath have met to discuss our approach to Integrated Care Partnership Quality Assurance. Andrew will develop a proposal for the Partnership Board, including a formal Quality Assurance Process.</p> <p>Actions:</p> <ul style="list-style-type: none"> I. GP to correct minutes from 09/05/2019 and circulate II. AR to draft quality assurance paper in readiness for October Partnership Board 	<p>AF</p>
<p>4</p>	<p><u>Joint Commissioning Strategy – Team Capacity</u></p> <p>Anthony updated following the workshop held on 1st August. Each of the three Life Stages now have executive sponsors.</p> <p>The Starting Well staffing structure referred to in appendix III still has much work to be done, so has not been shared as yet. The Starting Well Board meetings have commenced - Damian advised the Voluntary Sector were involved and that he was on the board.</p> <p>As Living Well has such an extensive scope, the initial focus will be on Learning Disability and Autism, however the sponsors will ensure that the rest of the programme is progressed. An LD and Autism Lead to work across both organisations will be appointed. Phil and Andrew to look at consistency across both the council and CCG. There will also be focus on Mental Health.</p> <p>For Aging Well, a lead is required across both organisations.</p> <p>JCMB noted that the role of sponsors will need to add value and not extend the decision making process.</p> <p>Anthony advised that governance and decision-making was still to be developed. There is an opportunity to reduce the number of meetings. Phil advised Riana has done a lot of work around this in LOCYP</p> <p>JCMB agreed to support the next steps and the recruitment of a Lead for Living Well, who will focus on LD and Autism.</p> <p>Progress was noted and also the Place Plan re-fresh.</p>	<p>PH/AR</p>



Place Plan re-fresh

Cath drew the Board’s attention to the new design and informed the process has been overseen by the Doncaster Integrated Care Delivery Board. The Refresh will be launched on 16th October to Chairs, Non-Execs, Lay Members and Councillors.

The Integrated Neighbourhood new care models are being tested and will be rolled out to other localities and there will be a greater focus on Population Health early intervention and prevention.

JCMB noted that the following areas need to be developed:

- New Area of Opportunity – Children living with long-term conditions and disabilities to be scoped and co-produced with children and parents.
- To develop the local model for Population Health and
- To clarify the capacity for delivery.
- Resolve governance and decision making issues

Jackie commented there will be a need for conversations about how the Provider Alliance will improve outcomes in the identified areas – we have not commissioned in this way before so we need to ensure the new models gives us what is needed. We need to define what area based commissioning looks like. The overarching model is very important. Rupert feels we need to move to commissioning a system rather than individual services.

The financial framework is currently lagging behind a person-centred, whole system approach. The costing model is very important and needs to be clarified.

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Phil declared a conflict of interest, as he sits on the Provider Exec Board. He asked who the conduit should be with regard to the Providers – Laura Sherburn was suggested. A conversation is required regarding alignment with the Providers.

Jackie expressed concerns at how we will maintain the neighbourhood work going forward, and feels further discussions are required around this. Damian proposed getting the DGT Portfolio Group involved to bring the work to a higher level. Jackie is hoping we can create a model we can add to in the future – i.e. not just Health and Social Care, but to add on such as Housing.

The DICDG will lead on the development of the approach.

Actions:

1. **CD to update the Refresh to reflect JCMB’s advice.**
(Post-meeting note: action completed and Refresh approved by the DICPB on 27.09.19)



<p>5</p>	<p><u>Performance & Intelligence / Strategy and Performance Unit Joint Working</u></p> <p>Amy updated on the progress made with regard to joint working on intelligence between the Council and CCG and advised strong relationships had been built. There has been progress made in joint reporting on Integrated Care, S117, heat mapping and Health inequalities.</p> <p>Linked data sets will shortly be going live – starting with Adult Social Care – this requires further expansion, but will provide much more intel for our clients.</p> <p>The joint intelligence teams are also supporting the Life Stages. They are able to show need in different areas of the borough and will inform and drive our priorities going forward. This is all monitored via PENTANA, and we will be able to see what is outstanding at each Life Stage.</p> <p>Amy advised there were areas for improvement and they are trying to align timescales for the Council and CCG, as there has been some previous confusion over who was responsible for actions.</p> <p>Jackie clarified JCMB was being asked to note the report and support the next steps. Rupert commented it was impressive and feels a forward plan would be useful.</p> <p>Jackie commented PENTANA was only as good as the information put into it.</p> <p>Damian commented it would be the first time we’d have information in one place.</p>	
<p>6</p>	<p><u>Update on Finance and Contracting work stream</u></p> <p>Hayley informed Directors of Finance had finally managed to arrange a meeting, which is scheduled for 4th October.</p> <ul style="list-style-type: none"> • The recommendations are to: <ul style="list-style-type: none"> ○ Set-up a working group to further develop the systems costing model – identify additional independent capacity and review implications for each organisation. ○ The working group would also undertake reviews of business cases in a consistent way. The first area we need to gain collective agreement on the financials is Intermediate Care; aiming for the 27th September. ○ Representatives will be attending the NHS Costing event led by NHSE/I. Covering the following: <ul style="list-style-type: none"> ▪ Summarise the model development / handover from KPMG (and BDO for Doncaster) ▪ Summarise the actions each local site agreed to “optimise” the model ▪ Highlight the local work completed to date on model optimisation ▪ Detail any outstanding actions, or future planned actions, to further develop the model ▪ Specifically detail and forecasting / modelling capacity developed, planned or needed ○ Development of a system transformation fund. <p>A paper on the transformation fund is to come to the next JCMB meeting – Gill to add to forward plan.</p>	<p>GP/FT/HT</p>



	<p>Anthony advised JCOG were receiving feedback on all BCF funded streams, many of which are funded by non-recurrent money. JCOG are developing a prioritisation mechanism for future funding.</p> <p>Actions:</p> <p>I. Faye & Hayley to bring a paper on the System Transformation Fund to 31st October JCMB.</p>	
7	<p><u>Commissioning Agreement</u></p> <p>The refresh of the commissioning Agreement is to be progressed prior to expiry in March 2020.</p>	
8	<p><u>Better Care fund Update</u></p> <p>Rupert informed JCOG are currently considering the final amendments. He has been given delegated authority from Health and Wellbeing Board to sign this off.</p> <p>Very positive feedback has been received on the draft plan through the informal Regional Assurance process.</p> <p>Section 75 is to be completed by December 2019 – we must ensure our Terms of Reference are finalised and signed off before then.</p> <p>Addressing inequalities will be a major part of the agreement.</p> <p>JCMB noted the positive feedback and agreed to the defined terms and delegations for the S75 refresh agreement.</p>	
9	<p><u>Business Cases for approval</u></p> <ul style="list-style-type: none"> • Dementia Post Diagnostic Service <p>Option 1 – to continue to fund this for a further two years was the option recommended by JCOG. Stephen commented the service was receiving a lot of praise internally, as teams are working well together.</p> <p>JCMB approved a two year extension.</p> <p>Key Decision:</p> <p>II. Dementia Post Diagnostic Service to be funded for a further two years</p>	
10	<p><u>Messages from JCOG</u></p>	



	<p>Anthony commented these had mainly all been cover within the agenda. All BCF schemes are now coming to JCOG.</p>	
<p>11</p>	<p><u>Any other business</u></p> <ul style="list-style-type: none"> • Doncaster Partner Governor, Lay and Members Event 16th October <p>Anthony updated this event was taking place at the Network Rail College from 4.30 – 7pm on 16th October. There have been 30 registrations received so far. The Communications and Engagement Team are leading the event, which is to focus on innovation work and as a launch of the Place Plan re-refresh. Cath added that its focus is also to update chairs, councillors, non-exec and lay members and explore their role.</p> <ul style="list-style-type: none"> • Update on SY & B ICS Commissioner Development <p>Jackie informed the main ICS focus is on the long-term plan. Anthony added this is currently in draft format.</p> <p>Rupert is involved with this and expecting national direction on it.</p> <p>Phil informed the Chief Exec of West Yorkshire was resisting plans to change CCG responsibility. We need to think more clearly at Place level.</p> <p>Jackie commented if there is one ICS pot of money for Doncaster and Bassetlaw, we need to be clear on the model and how the money is spent. The five CCGs across our area need to maintain their autonomy. The local authorities need to convey this message at the November meeting.</p>	

Date and time of next meeting:

Thursday 31st October 2019 from 9.30am – 12.30pm in the Boardroom at Sovereign House

Joint meeting with JCOG